

## ADVERTISEMENT FOR A/E REQUEST FOR QUALIFICATIONS

**Pursuant to §41-16-72 of the Code of Alabama**, as amended, the Alabama Department of Corrections (ADOC) requests Statements of Qualifications from qualified design professionals to provide architectural and/or engineering design services for a Sitework / Enabling Works Project on State Owned Lands in Elmore County. The Agreement will be awarded to one design firm (or one team of design firms) and the services will be contracted in accordance with the Manual of Procedures of the Alabama Division of Construction Management (DCM).

**Proposed Scope of Work:** The selected design firm (or team of design firms) will be responsible for designing a Sitework / Enabling Works Project on State Owned Lands in Elmore County. The site in question is approximately 250 acres in size. The scope of the proposed project may include, but is not necessarily limited to, any or all of the following: Clearing and Grubbing; Rough Grading; Erosion Control; Construction of Gravel Parking Areas; Construction of Jobsite Roads; Construction of Jobsite Fencing; Construction of one or more Pre-Engineered Metal Buildings; and, Installation of Site Utilities, including but not limited to, Storm Water Piping, Sewer Piping, Potable Water Piping, Electrical Distribution, and Natural Gas Piping. The estimated construction cost for the proposed project is approximately Thirty Million Dollars (\$30,000,000.00). The Sitework / Enabling Works Project under consideration is to be part of the work for the new four thousand (4,000) bed prison facility in Elmore County.

**Qualifications:** Responding firms (or teams) should demonstrate their experience and / or qualifications in the following areas:

- Design of Civil Works Projects, including Mass Grading, Roads, and Erosion Control
- Design of Pre-Engineered Metal Buildings
- Familiarity with DCM procedures
- Familiarity with Alabama's Public Works Law (i.e., Title 39)
- Familiarity working with various organizations and departments within the Alabama State Government
- Familiarity working on or near existing prison facilities
- Ability to service a project site in Elmore County, Alabama

Responding firms (or teams) should have familiarity with correctional institution construction as it relates to secure, correctional environments; experience with full project management from project inception through completion of construction; and knowledge of and experience with the Division of Construction Management procedures for design and construction projects. Applicants and consultants shall hold current professional licenses and be registered in the State of Alabama.

The successful firm (or team of firms) will be selected on the basis of experience and competence of the firm and its principals; past performance record on other projects as regards to quality of work, timely performance, diligence, ability to meet budgets and other related items; related experience with correctional projects; familiarity with conditions, codes, and other ordinances where such knowledge is essential to the proper performance of the contract; proximity to site improvements; and qualifications of consulting engineers, architects, specialists, surveyors, or testing laboratories proposed to be employed by the firms under consideration.

It is ADOC's intent to select three (3) to five (5) firms for interviews before Final Selection of the Design firm (or team of firms). ADOC reserves the right to select a Design firm based solely on the written responses to this Request for Qualifications. It is ADOC's intent to make a final selection within two weeks of the due date for the requested Qualification packets.

**Minimum Code of Alabama Requirements** (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Alabama Department of Corrections encourages submissions from design professionals that represent Alabama firms (or teams of firms) with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000. The form is available online at <https://www.alabamaag.gov/forms> .

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. Firms must certify that they are not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Pursuant to Alabama Code Section 14-11-31 as well as 28 C.F.R. Part 115, the Prison Rape Elimination Act (“PREA”), any type of sexual contact with or sexual harassment of an inmate in the custody of the ADOC by one who is responsible for the care, control, or supervision of inmates – with or without the consent of the inmate – is illegal. Under Alabama law, it constitutes a felony – custodial sexual misconduct. See also, ADOC Administrative Regulation 454, Inmate Sexual Assault and Harassment Awareness (Prison Rape Elimination Act (PREA)). The ADOC has a Zero Tolerance Policy toward all forms of custodial sexual misconduct, sexual abuse, and sexual harassment. Any type of conduct – including suspected conduct – that falls within the context of custodial sexual misconduct/sexual abuse, as defined by either the State or Federal laws referenced above, shall be reported immediately to the Warden of the facility to which he or she is assigned, or the Warden’s designee.

The firm (or team of firms) selected for this project will not be prohibited from participating in any subsequent Design-Build projects for ADOC in Elmore County.

The firm (or team of firms) selected for this project will not be prohibited from participating in any subsequent Design-Build projects for ADOC in Escambia County.

**Response:** Interested firms (including teams of firms) shall submit a letter of interest, a Statement of Qualification utilizing GSA Standard Form 330 for the lead design firm and any additional design firms that may assist in this project; information for similar relevant projects including project description, project budget, scope of work, photographs (before and after); Owner’s name and contact information; plus any other relevant information. GSA Standard Form 330 is available at <https://www.gsa.gov/reference/forms>.

**Proposals must be received no later than 4:00 p.m. (Central Time) on Monday, October 18, 2021.**

Submit one (1) electronic copy (PDF on disc or USB Drive) and five (5) hard copies of all required qualification information to:

Charles Lewis, Senior Project Manager  
Hoar Program Management  
2 Metroplex Drive  
Suite 300  
Birmingham, Alabama 35209

For questions and additional information, contact Charles Lewis at (205) 423-2216 or email at [CLewis@HPMLeadership.com](mailto:CLewis@HPMLeadership.com).