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ADMINISTRATIVE REGULATION
NUMBER

417

OPR: CENTRAL RECORDS

PLACEMENT AND/OR CANCELLATION OF OFFICIAL DETAINERS (HOLDOVERS)

I. GENERAL

This Alabama Department of Corrections (ADOC) Administrative Regulation (AR) establishes responsibility and procedures for placing and/or canceling detainers against specific inmates serving in the Alabama Department of Corrections.

II. POLICY

It is the policy of the ADOC to place and cancel detainers placed by Federal, State, local agencies and bonding companies on inmates currently serving in an Alabama correctional facility.

III. DEFINITION(S) AND ACRONYM(S)

- A. **County Hard Labor Transcript:** A document containing information pertaining to a specific case, and/or individual, as extracted from the Court Docket Sheet of said case, reflecting the outcome of such court proceedings. The transcript reflects county case number, aliases of person tried, crime, concurrent or consecutive, and length of sentence. Further, it reflects subject's race, sex, and date of birth. The transcript indicates dates and results of all court activities pertaining to said case. The transcript must be signed and sealed by appropriate Circuit Court Clerk, and the date of certification must be on or after the date of last Court activity, as reflected elsewhere within the text of the transcript.
- B. **Indictment:** A formal accusation (document), initiating a criminal case and presented by a Grand Jury, as required for felonies and other serious crimes.